



Pre-Bid Meeting Minutes

Project: HPWO – Whitmer High School Health Center – Interior Alterations
Date: Thursday, February 22, 2024
Time: 2:00 p.m.
Place: 5719 Clegg Drive, Toledo, Ohio 43613

Introduction:

- See attached Sign-in Sheet.
- Architect's Project No.: 25-2882-23

Bid Date: Thursday, March 7, 2024, until 2:00 p.m. received by the Board of Education for the Washington Local Schools at the office of the Treasurer, 3505 West Lincolnshire Blvd., Toledo, Ohio 43606.

Questions (RFI): E-mail to sandy@technicondesigngroup.com and she will forward to the correct person. No more questions after Monday, March 4, 2024, at 2pm.

Bid Form as Published:

- Submit to Board of Education for the Washington Local Schools, Attn: Treasurer.
- Acknowledge Addendum(s)
- Bid Form – signed and completed
- Bid Guaranty and Contract Bond Form

Review Project Scope:

- Scope of Work: Interior alterations in an existing school building at an existing receiving room, storage, and office spaces, as required to provide an in school based – health center consisting of 4 medical exam spaces for students and healthcare provider & 2 dental exam chairs, sterile room, and dental lab. The renovated area will be used for the medical & basic dental treatment (check-ups, cleanings, etc.) of Whitmer High School students and faculty only.
- Construction work shall start on date established in the Notice to Proceed. All work shall be substantially complete within 130 consecutive days.
- Last addendum will be issued no later than 72 Hrs. (3 working days) prior to bid due date – Thursday, March 7, 2024, by 2:00 pm. All addenda will be distributed through our website www.technicondesigngroup.com/plan-room.

Plans (for all trades) have been submitted by the Architect to Ohio Department of Commerce for review and approval.

Special Inspections: None.

Notes:

1. Contractors expressed an interest in an additional walk thru site visit for their Subcontractors at a later time. Do you want them to contact Jay Merritt or Nate Brown to set up a time @ 419-473-8248.
2. This is not a prevailing wage project.
3. There is a \$5,000 allowance for unforeseen conditions.
4. Ansley Kretz, HPWO gave a brief overview of what Health Partners of Western Ohio Health Centers.
5. To the best of our knowledge the floor slab is 4" thick. Not verified. To be included in Addendum #01.
6. No background checks are required for Washington Local Schools. To be included in Addendum #01.
7. Sandy will add the Fire Extinguisher Spec and the Fire Extinguisher Cabinet Spec – To be included in Addendum #01.
8. No job trailer is required for this project – To be included in Addendum #01.



Sign In Sheet

HPWO - Whitmer High School Health Center - Interior Alterations

Pre-Bid Meeting

Date: Thursday, February 22, 2024 @ 2:00 PM

Name	Company	Email	Phone	Signature
Kevin Wischmeyer	TDG	kevinw@technicondesigngroup.com	419-523-5323	<i>Kevin Wischmeyer</i>
Sandy Knueven	TDG	sandy@technicondesigngroup.com	419-523-5323	<i>Sandy Knueven</i>
Tony Hovest	TDG	tonyv@technicondesigngroup.com	419-523-5323	
Jay Merritt	WLS	rmerritt@wls4kids.org	419-261-8949	
Kadee Anstadt	WLS	kadee@wls4kids.org	419-343-0961	
Jeff Foulke	WLS	jfoulke@wls4kids.org	419-473-8223	
Beverly Schick-Cowell	WLS	bschick@wls4kids.org	419-473-8229	
Janis Sunderhaus	HPWO	jsunderhaus@hpwohio.org	419-221-3072	
Kim Tafinger	HPWO	ktafinger@hpwohio.org	419-221-3072	
tways ANSWER DAVE HARPER	HPWO	tways@hpwohio.org	419-221-3072	<i>tways</i>
AA BOOS	AA BOOS	daveharper@aa-boos.com	419-392-6338	<i>AA BOOS</i>
JASON WIDMER	BAYES INC	JWIDMER@BAYESINC.COM	567-849-3570	<i>JASON WIDMER</i>
<i>Craig Swartz</i>	<i>Conti</i>	<i>Craig Swartz</i>	419-241-2251	<i>Craig Swartz</i>
GARY MOORE	Earl Mech	gmoore@earlmechanical.com	419-206-4479	<i>GARY MOORE</i>

